

MINUTES
Hamilton County Airport Authority
October 1, 2009
Commissioners Courtroom
One Hamilton County Square
Noblesville, Indiana

Public Session

President Silvey called the public session to order at 6:37 p.m., with Secretary Pickett taking roll call. A quorum was declared present of Tom Kapostasy, Bob Wilson, Don Silvey, Ted Moran and Scott Alexander. Allyn Beaver was not present.

Approval of Minutes

Kapostasy moved to approve the minutes of September 4, 2009. Wilson seconded. Motion carried unanimously. (5-0)

President's Report

Silvey stated that the Indianapolis Executive Airport has been named the AAI (Aviation Association of Indiana) Airport of the Year.

Silvey also stated the Airport Layout plan has been approved and the final copies should be signed by the Board and sent back to FAA.

Silvey recommended having an open house for the new runway, master plan layout and the Airport of the Year award.

Public Comments

Matt Price, Zionsville County Council President, stated that Union Township and Eagle Township have worked together to consolidate to one town which will take effect on January 2, 2010. On the evening of January 4, 2010 Zionsville is having a ceremony swearing in the new town council members for the town of Zionsville and celebrating the hard work of the individuals that made this possible. An invitation is extended to the airport board to this ceremony. Price stated he views our participation in this community as an asset and certainly wants to have an excellent working relationship.

Committee Reports

Community and Public Relations

B. Wilson stated he met with Chris Snyder and Andi Montgomery a couple times last month. An outline had been put together with the help from Aerofinity and e-mailed to the board members. The question is still out there if Aerofinity is going to help us on what needs to be done on the public relations part.

Site Developments

Carl Winkler stated TAFT is considering building two (2) hangars on the site west of Hangar M. The numbers came in about 10 to 15 percent higher than he could work with but he will be negotiating those down. Dan Montgomery and Carl Winkler have been putting numbers together on rehabilitating Hangar B and think that might be able to be done better than thought. It will generate revenue of approximately \$2,000 per month. Currently Hangar B has two (2) occupants and there are three to four others that would like too be in this hangar if there were better doors and floors it would rent for about \$240 to \$250 a month. Winkler should have solid numbers next month

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Howard requested Winkler send him the numbers when they are available so he can determine how to handle the bids for the project.

Operations

Moran attended the Berlin Airlift show at the airport and said it was very interesting.

Indianapolis Executive Airport

Andi Montgomery reported:

- The airport of the year goes to the Board for there dedication.
- Montgomery will need a list of who will be attending the AAI banquet to receive the Airport of the Year award.
- Four (4) signs are given with this award two (2) street signs designed to go by the road and then two (2) smaller signs. The Board will need to decide where to put them. In addition to the award the airport is given \$1,000 to donate to any 501-C group(s) the Board selects. Downe Syndrome and the Jackson Center are the airport's main charities. Silvey said he would like to give a little to the Commemorative Airforce. Kapostasy stated he would like 35% to the Down syndrome, 35% to the Jackson Center and 30% to the Commemorative Airforce. *Bob Wilson motioned to break it up 70% to 30%. Kapostasy seconded. Motion carried unanimously. (4-0)*
- A press release will need to be done along with a story.
- The AAI Conference is October 13 thru October 16.
- The Berlin exhibit was wonderful. The Jackson Center breakfast raised \$2,000. The picnic on Sunday was very nice.
- The meeting on the 2012 Super Bowl was postponed until October. 7.
- The website does not have to be updated, Luminacious is hosting the website but the content is dated.
- Montgomery Aviation will not have a booth at the NBAA conference.
- The individual photos taken of the Board members need to be re-taken. The dress should be professional.
- Attended the Indy Partnership Logistical meeting and will continue to be involved.
- The airport is hosting a safe trick or treats night at the airport on Oct 31st from 6 p.m. to 8 p.m.
- Liberty Jumpers will be at the airport on October 9 and 10th for a private event.
- The airport was featured in the October issue of AOPA magazine with an interview of Dan.

Dan Montgomery reported:

- During the weekend of the Berlin airlift a church service was held with approximately 150 people attending Mass on Sunday. The Father blessed the airport with his holy water, all the pilots and then the Montgomery's. It's very rare that Catholics hold Mass anywhere else than in the church.
- The FAA (Federal Aviation Administration) inspected the ILS (Instrument Landing System) and Glideslope; we passed.
- The two trees along State Road 32 have been cut down.

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- When the crops are out there are some trees that need to be topped.
- The county pick-up truck broke down and had to be repaired.

Woolpert Engineering Report

AAI/FAA Conference

Snyder stated that there is not a FAA/INDOT CIP meeting this year, but as part of our master plan the board did discuss meeting with the FAA. If that is still an option. Snyder suggested doing it in November the same time as the FAA Great Lake Region Conference in Chicago, Illinois. This will be held November 4-6. Representatives from Woolpert will be attending this conference.

Net-Gen FAA Tower By ITT

Woolpert has been contacted by ITT on the opportunity to install the Net Gen Tower by the FAA. They were studying the radar air space associated by IND and have evaluated the proposed heights against the trees. They have no objection placing it at the airport and have recommended to ITT to secure a sight and a development of this next Gen Tower at IEA (Indianapolis Executive Airport). This is a communications tower. They have studied it anywhere from 60 to 75 feet. ITT maintains it and also pays for it. IEA just provides the ground it sits on.

Airport Master Plan

The ALP (Airport Layout Plan) document has been approved. They have asked for the documents to be signed and returned so it can be logged and become legal. Snyder asked the boards approval to sign the Airport Layout Plan cover sheet. *B. Wilson moved to sign the Airport Layout Plan. B. Kapostasy seconded. Motion carried unanimously. (4-0)*

Snyder stated there needs to be a strategic plan to go with the Master Plan. Kapostasy stated he would like to layout what our marketing approach is, a commitment needs to be made. The estimate was \$6,000 for Woolpert to work with Aerofinity and the marketing committee to work towards a press release and open house. The intent is to gather the information and then come back with general ideas or outline of what she could do and what it would cost. Alexander stated that it's very important to get out in front of the marketing issue. When the Board announces the approval of the airport layout plan it is going to be news in Zionsville as it should be. *Silvey moved to spend \$6,000 with Aeorfinity. Kapostasy seconded. Silvey, Kapostasy, and Wilson approved.. Moran opposed. Motion carried 3-1.*

Runway Reconstruction Project

Snyder stated he has the final close out invoice for Woolpert in the amount of \$12,568.80. This invoice will close the project out in full.

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South Jet Ramp Expansion

Work has been done on the drainage report as discussed. A draft report has been completed and sent to Christopher Burke. We met with Kenny Hedges, Boone County Surveyor, to talk about the document. In the analysis we have been working on a two part approach of widening the basin and increasing the outfall pipe size. In order to increase the pipe size Boone County would like us to talk to the landowner and get an easement. The quickest and easiest is to enlarge the basin and we could use the dirt anyway to build up the apron or store for future projects.

Snyder requested consideration on design of the South Jet Ramp at a cost of \$90,000. Part of this is the bidding fee that goes with this project and would not be activated until next year. Woolpert would really like to get started on this for a couple of reasons, it would help plan on what needs to be done on the drainage analysis and moving forward with that work. Plus utility work has been discussed that goes on with the water and sewer. Snyder requested a motion to be permitted to move forward with the design. *Kapostasy moved to approve Woolpert's work up to \$75,400. Wilson seconded. Motion carried unanimously. (4-0)*

Utilities-Water and Sewer

Snyder reported they will be dealing with a lot of clay to install sewer at the airport and most likely will have to design a mound system, then get Boone County approval and then finalize it with the State

With the water they have asked us to work with the fire department in making a determination if they would like fire protection associated with the water line. Woolpert has spoken with Union Township and Zionsville fire departments and they are very familiar with this and would like to see some fire protection. They do understand it's an airport and we can not just put fire hydrants everywhere. The recommendation is to bring in the Westfield Fire Department along with the Zionsville Fire Department.

Local General Services for 2009

Woolpert has been working on the airport layout map for obstruction removal and VASI/PAPI electrical change.

Snyder requested approval of a pay request in the amount of \$8,558.75 for local cost estimating and obstacle removal assistance.

New Business

Silvey stated the invoices for Woolpert total \$34,416.30 and then \$43.95 for Office Mart. *Kapostasy moved to pay the bills. Wilson seconded. Motion carried unanimously. (4-0)*

Moran stated he feels we need more professional photographs at the airport and he is willing to take the pictures or appoint someone to do so. The motion was unanimous that Moran take pictures of the Board members for the airport..

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Snyder stated Woolpert is willing to assist in doing a press release at no cost.

Legal Counsel Report

Howard stated he received an e-mail from Luke Reynolds regarding the design of the water and sewer. The agreement was approved at the last meeting but needs to be signed tonight.

County Council Liaison

B. Beaver stated he is very happy with the airport.

Secretary's Report

Pickett requested approval of the 2010 meeting schedule. *Kapostasy moved to approve the 2010 meeting schedule. Wilson seconded. Motion carried unanimously. (4-0)*

Pickett requested approval for the Executive Session Memorandum dated October 1, 2009. *Kapostasy moved to approve the Executive Session Memorandum. Wilson seconded. Motion carried unanimously. (4-0)*

Next Meeting

November 5, 2009 at 6:30 p.m.

Meeting Adjourned [8:13]

Others Present

Ray Rice
Andi Montgomery, Montgomery Aviation
Dan Montgomery, Montgomery Aviation
Bobby Beam
Matt Price, Zionsville Town Council
Candace Ulmer, Union Township Trustee
Evan Yoder
Carl Winkler
Chris Snyder, Woolpert Engineering
Nick Isenberg, Woolpert Engineering
Mike Howard, County Attorney
Brad Beaver, County Council Liaison
Jennifer Pickett, Secretary

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APPROVED

Don Silvey, President

Date:

ATTEST

Jennifer Pickett, Secretary

Date: